

Commission Minutes

Date: June 28, 2017 Time: 8 a.m.

Commissioners Present: Sam Goodman, David Botts, Tim Selvey

Commissioners Absent:

1. Motion to approve Agenda:

T. Selvey made a motion and D. Botts seconded to approve the agenda.

Roll call vote was unanimous.

2. Motion to approve Minutes:

D. Botts made a motion and T. Selvey seconded to approve the minutes of June 21.

Roll call vote was unanimous.

OLD BUSINESS:

NEW BUSINESS:

1. S. Goodman made a motion and T. Selvey seconded to approve Court Order #1656 establishing the GR Reserve Fund. **PURPOSE:** "To maintain a prudent level of financial resources to protect taxpayers and employees from unexpected changes in financial condition" (as recommended by Govt. Finance Officers Assn.) This is a permanent fund. **USES:** The goal is to NOT use it; but if unusual circumstances justify it, withdrawals may be made under the existing budget/fund transfer authority (i.e. county clerk, county commission): to address temporary cash flow shortages; emergencies; unanticipated economic downturns; and one-time opportunities. This fund is prohibited from being used for ongoing, recurring expenditures. Any withdrawals shall include a plan by which the funds will be repaid within one to three years. **BALANCE:** Based on current average monthly expenditure levels: Minimum: 3 months expenses, Maximum: 6 months expenses
BUILDING & REPLENISHING: Build and maintain this fund (as budget allows) using General Revenue funds. Once the maximum balance is reached, excess funds may be transferred to the Capital Projects Fund.
IMPLEMENTATION: Begin funding with 2018 budget. Goal: Achieve minimum balance within 3 years. Revise minimum/maximum levels as part of the budget process each year and incorporate any needed replenishment into the budget. This fund will remain under the authority and control of the County Commission. Roll call vote was unanimous.
2. The Verona Road District asked the Commission to comment on the feasibility of changing an intersection to a four way stop. The Commission stated that the decision is the responsibility of the Road District in which the intersection lies.
3. The Sheriff notified the Commission that he has created a light duty position in the motor pool to allow employees recovering from a work related injury to return to work as soon as possible.
4. The Commission has received word that Margie Aleshire and Betty Pinkley have agreed to serve as members of the Board of Equalization on July 17, 2017.
5. The Commission met with a representative from the KONE elevator company and discussed repair charges and the possibility of a maintenance agreement for the future.

Commission adjourned at 4:00 pm